



Verification	Originator	Approved	Issued
Initials	ST	ST	ST
Date	8/29/2014	12/10/2014	12/15/2014

Title: COFL-FF-ED-4.3.3-3 Objectives, Targets, and Programs Action Plan – Decommissioned Vehicles

Document Name: Decommissioned Vehicles		Facility Affected: Fleet Fenceline Relevant Process: Activities to reduce environmental impacts of decommissioned vehicles Related Significant Aspect or Legal and Other Requirement: Stormwater
Start Date: February 1, 2014		
Date Fully Completed: Objective Milestone #1: March 2015 Objective Milestone #2: September 30, 2018		
1.0	Person Responsible for Overall Action Plan: Program Manager	
2.0	Goal Statement: Prevent and mitigate the environmental impacts associated with the storage of decommissioned vehicles and equipment	
3.0	Objective: <ol style="list-style-type: none"> 1. Establish policy that reduces fluid and other environmental contaminants spill risk associated with the storage of decommissioned vehicles and equipment by December 1, 2014. 2. Enhance Parking lot to reduce the risk of ground water contamination associated with the storage of decommissioned vehicles and equipment by September 30, 2018 	
4.0	Measurable Target and completion date: <ol style="list-style-type: none"> 1. Auction current decommissioned vehicles and equipment by April 1, 2014 2. Implement vehicle storage policy by December 1, 2014. 3. Train staff in spill response by - March 2015 4. Install Spill kit by April 15, 2014. 	



5.0	Strategy: <ol style="list-style-type: none"> 1. Develop vehicle storage policy. 2. Define auction timeline to reduce spill risk. 3. Incorporate parking lot enhancement into C.I.P.
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6.0 Program Plan

Task	Responsible Individual	Implementation Schedule	Date Task Completed	Comments
Target 1: Properly store decommissioned vehicles and equipment				
1. Hold auctions of decommissioned vehicles	Program Manager	3/1/14 - ongoing	4/1/14, 8/12/14, 12/10/14, 4/22/15, 9/22/15, 4/5/16	
2. Identify potential spill risk.	Contractor	4/1/14 – 11/1/14	8/15/14	Completed
3. Develop and implement a vehicle storage policy.	Program Manager	10/1/14 – 12/1/14	8/26/14	Completed
4. Install and label a “spill response kit” at parking site.	Program Manager	4/1/14 – 4/15/14	4/15/14	Completed
5. Define a decommissioned vehicle auction timeline.	Program Manager	10/1/14 – 12/1/14	8/15/14	Completed
6. Provide and document “Spill response” training of all personnel whose work may affect the environment.	Environmental Services Manager or representative	1/1/15 – 12/31/15	2/11/15	Completed



Task	Responsible Individual	Implementation Schedule	Date Task Completed	Comments
Target 2: Review and upgrade vehicle storage lot.				
1. Seek an alternative vehicle storage solution.	Program Manager	10/1/15 – 9/30/18		Ongoing
2. Identify funding source for paved and drained parking lot.	Management Representative	Annual Budget Process/CIP Proposal		Project 12103 – Phase III for paved parking lot – decommissioned vehicles
3. Incorporate parking lot enhancement into C.I.P.	Management Representative	Annual Budget Process/CIP Proposal		

7.0	Monitoring and Measurement Activities and Frequency: Annually
8.0	Reference to Related Procedures/Work Instructions/Tracking Spreadsheets: Auction records
9.0	Training Needs: Educating Fleet Fenceline employees and contractors on ESMS and its significant aspects.
10.0	Environmental Policy Commitment: Strive to continually improve its environmental practices with the goal of meeting or exceeding all environmental regulatory requirements. Educate our employees by empowering them through training to promote environmental stewardship and sustainability.
11.0	Importance Relative to other Objective & Target Action Plans: Stormwater Action Plan for the Fleet Fenceline Comprehensive Master Plan
12.0	Comments regarding current progress toward completion: On target
13.0	Management Review Dates: 7/2/14, 11/5/14, 1/30/15, 5/7/15, 8/31/15, 2/26/16
14.0	Has Senior Management approved the resources necessary to implement this Objective and Target Action Plan? Yes
15.0	Date of Senior Management approval: 7/2/14, 11/5/14, 1/30/15, 5/7/15, 8/31/15, 2/26/16



16.0 Revision Table

Rev. No.	Date	Revised by	Description
001	5/23/16	Mary Ann Johnston	Updated Auction dates, Management Review dates.
002	7/21/16	Mary Ann Johnston	Update on text and Target 2 status